



**STUDENT ACCOMMODATION AGREEMENT
QUESTIONNAIRE
TERMS & CONDITIONS of Student Dormitories**

Dormitory Name.....

Dormitory Address.....

email.....

Please use capital letters

Surname	
Name	
Passport no.	
Nationality	
Sex	
Course	
Phone number and email	

Term of stay:.....from to

Dormitory type	Rent per month	Rent per semester	Rent for the full course period**
Double room / Triple room	PLN	1st semester (winter semester October-February) PLN 2nd semester (summer semester March-June) PLN summer break..... PLN PLN

**Rent must be paid by the 25th of each month. You will receive the account number for payment for the room at the check-in at the administration office

DATE: **Student's signature:**

I. Rules of accommodation:

1. To confirm the reservation of a place in the student dormitory, the amount of EUR 250 + transfer costs must be paid as a deposit to the following bank account:

Bank name: Santander Bank

Account number: PL68 1090 1362 0000 0001 3304 8717

SWIFT / BIC: WBKPPLPP

Recipient: Poznań University of Life Sciences, ul. Wojska Polskiego 28, 60-637 Poznań

Title: STUDENT's name and surname, Name of the dormitory

Amount: EUR 250 + transfer costs

THE ACCOUNT NUMBER PROVIDED IS FOR THE DEPOSIT ONLY

2. The deposit must be paid prior to check-in
3. The deposit is financial security for the reserved space, and after checking in, it can be used to cover any damages caused in the dormitory. The deposit is refunded after checking out of the dormitory.
4. Documents required for accommodation:
When staying at the dormitory, the student is required to submit:
 - a) a completed STUDENT ACCOMMODATION AGREEMENT
 - b) a passport
 - c) a valid document entitling to stay in the Republic of Poland, e.g. visa, temporary residence card
 - d) deposit payment confirmation. In case of a lack of payment, the person will not be accommodated.
 - e) ID photo - required by the administration

II. The resident agrees to:

1. Pay the required fees on time. Be aware that the Administration of the Student Dormitory does not accept payments in cash in the office – payments will be accepted only by bank transfer.
2. Accommodation will be provided by the Administration of the Student Dormitory; therefore, Poznań University of Life Sciences reserves the right to refuse a place in the student accommodation if the student does not pay the required fees on time. Failure to pay or keep to the terms and conditions of this agreement could result in 14 days' notice to terminate the accommodation.
3. The students must know and follow the Regulations of Student Dormitories - available at www.akademiki.up.poznan.pl
4. Serious misconduct may result in termination of the accommodation prior to formal disciplinary action.
5. After finishing the last semester, the student is obliged to leave the room unless they notify the Administration of the Student Dormitory at least one month before that they wish to prolongate the accommodation.

III. The resident is obliged to:

1. Arrive at the accommodation accordingly to the dates provided by the Administration of the Student Dormitory, but no later than 14 days from the beginning of the academic year (unless the student provides a justified reason for a later arrival).
2. Make a request to the Administration of the Student Dormitory (email) if they wish to change the room. Room change may only be made if there is an alternative option available at the time of the request.
3. Care for the property of the student dormitories.
4. Keep the room and bathroom tidy and clean (wash the floor, cabinets, washbasin, shower, toilet, regularly empty the trash bins). Keep common areas clean (kitchen, laundry room, hallways).
Failure to observe the above maintenance rules will result in the call for professional services to clean the rooms and common areas upon prior notice. The cleaning and maintenance costs will be charged to responsible students, which is EUR 70 or PLN 300 per person for each cleaning service, which will be taken from the deposit.
5. Present the Resident Card when entering the student dormitory and collecting the key.
6. Leave the key at the reception every time leaving the student dormitory.
7. Lock the door when leaving the room and/or going to sleep.
8. Do not disturb neighbours/roommates at night and behave quietly from 10 pm to 6 am.
9. Smoking and taking drugs is not allowed in the student dormitory.
10. Treat the Administration of the Student Dormitory and other residents with respect, kindness and tolerance accordingly to their beliefs and culture. Violation of this rule may result in 14 days notice to terminate the accommodation.

IV. Before moving out, the resident is obliged to:

1. Notify the Administration of the Student Dormitory (email) about the date of departure.
2. Clean the room, room hallway and bathroom.
3. Collect signatures on the Administration of the Student Dormitory Check List.
4. Return the Resident Card, Check List and key room to the Administration of the Student Dormitory.
The Check List is available for download at www.akademiki.up.poznan.pl
5. After completing the check-out, the deposit will be returned to the student's bank account.

Signature of the student:

DATE:.....

Signature:.....

Signed by the University authorised person:

DATE:.....

Signature:.....